



EvDynamics

**Ev Dynamics (Holdings) Limited**

**科軒動力（控股）有限公司**

*(Incorporated in Bermuda with limited liability)*

(Stock Code: 476)

**REMUNERATION COMMITTEE**

**TERMS OF REFERENCE**

Adoption Date: 14 October 2005

First Revision Date: 28 March 2012

Second Revision Date: 12 January 2023

**1. Membership and Quorum**

1.1 The Remuneration Committee (the “Committee”) shall be appointed by the board of directors (the “Board”) of Ev Dynamics (Holdings) Limited (the “Company”) from amongst the directors of the Company and shall consist of not less than three members, a majority of whom shall be independent non-executive directors of the Company. A quorum shall be two members.

1.2 The chairman of the Committee shall be appointed by the Board and must be an independent non-executive director of the Company.

**2. Secretary**

2.1 The company secretary of the Company or his/her nominee shall be the secretary of the Committee (the “Secretary”).

**3. Meeting**

3.1 The Committee shall meet as and when necessary or as requested by any Committee member. The Committee shall meet at least once a year.

- 3.2 An agenda and accompanying papers shall be sent in full to all members of the Committee in a timely manner and at least 3 days before the intended date of the meeting of the Committee (or such other period as agreed by its members).
- 3.3 The meetings and proceedings of the Committee are governed by the provisions of the Bye-Laws of the Company for regulating the meetings and proceedings of the Board so far as the same are applicable.

#### **4. Reporting Procedures**

- 4.1 The Secretary shall keep full minutes of each Committee meeting. Draft and final versions of minutes of the meetings shall be sent to all members of the Committee for their comments and records respectively, and within a reasonable time from such meeting.
- 4.2 The Secretary shall circulate the minutes of meetings of the Committee to all members of the Board.
- 4.3 The Committee should report to the Board on a regular basis. At the next meeting of the Board following a meeting of the Committee, the chairman of the Committee shall report to the Board on the findings and recommendations of the Committee.

#### **5. Consultation**

- 5.1 The Committee shall consult the chairman of the Board and/or chief executive of the Company about their remuneration proposals for other executive directors of the Company, if any, and, at the expenses of the Company, have access to independent professional advice if necessary.

#### **6. Authority**

- 6.1 The authority of the Committee is derived from the Board, therefore the Committee is obliged to report to the Board on its decisions or recommendations.

6.2 The Committee is authorized by the Board to investigate any activity within its terms of reference and shall be provided with sufficient resources to perform its duties. It is authorized to seek any information it requires from any employee of the Company and its subsidiaries (the “Group”) and members of the Board in order to perform its duties and all employees of the Group and members of the Board are directed to co-operate with any request made by the Committee within the scope of this terms of reference.

## **7. Duties, powers and functions**

7.1 To formulate remuneration policy for the approval of the Board, which shall take into consideration factors such as salaries paid by comparable companies, employment conditions and responsibilities, and individual performance of the directors, senior management and general staff. Performance shall be measured against corporate goals and objectives resolved by the Board from time to time; and implement the remuneration policy laid down by the Board.

7.2 To make recommendations to the Board on the Company’s policy and structure for all remuneration of directors and senior management and on the establishment of a formal and transparent procedure for developing the policy on such remuneration.

7.3 To have the delegated responsibilities to determine the specific remunerations packages of individual executive directors and senior management, including benefits in kind, pension rights and compensation payments, including any compensation payable for loss or termination of their office or appointment, and make recommendations to the Board on the remuneration of non-executive directors. Factors which should be taken into consideration include but not limited to salaries paid by comparable companies, time commitment and responsibilities of the directors, employment conditions elsewhere in the Group and desirability of performance-based remuneration.

7.4 To review and approve the management’s remuneration proposals with reference to corporate goals and objectives resolved by the Board from time to time.

7.5 To establish guidelines for the recruitment of the senior management.

- 7.6 Determine the criteria for assessing employee performance which should reflect the Company's goals and objectives.
- 7.7 To consider the performance bonus (if any) for executive directors, senior management and general staff (if applicable), having regard to their achievements against the performance criteria and by reference to market norms, and make recommendations to the Board.
- 7.8 To review and approve the compensation payable to executive directors and senior management in connection with any loss or termination of their office or appointment to ensure that such compensation is determined in accordance with relevant contractual terms and that such compensation is otherwise fair and not excessive for the Company.
- 7.9 To review and approve the compensation arrangements relating to dismissal or removal of directors for misconduct to ensure that such arrangements are determined in accordance with relevant contractual terms and that any compensation payment is otherwise reasonable and appropriate.
- 7.10 To ensure that no director or any of his/ her associates is involved in deciding his/ her own remuneration.
- 7.11 To advise shareholders of the Company with respect to any service contracts of directors of the Group that require shareholders' approval under the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules").
- 7.12 To review and/or approve matters relating to share schemes under the Listing Rules.
- 7.13 To consider other topics as defined by the Board.

*Note:*

- a. If there is any inconsistency between the English and Chinese versions of this terms of reference, the English version shall prevail.*
- b. For the purpose of this terms of reference, "senior management" should refer to the same category of persons as referred to in the Company's annual report.*